

June 9, 2022

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, Councilpersons Greg Miley, Michael Carter, Joe Maher, Robin Rokicka, Tracy Tucker, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Mark Much

ABSENT

VP John Mathews

MINUTES

The minutes of the May 4th Special meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Miley. No opposition. Motion carried.

The minutes of the May Council meeting were motioned for approval by Councilperson Miley to accept and seconded by Councilperson Carter. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Miley that the correspondence for May be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

None

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.

No comments

MANAGER/FINANCE – Mark Possenti

- Called for a motion to authorize to advertise Property Maintenance appeals board hearing for 4210 W. 7th St.
- Called for a motion to authorize to advertise the Zoning hearings at 4401 Ridge Rd. and 3305 W 9th St.
- Called for a motion to consider authorization of the purchase of repository sale of 201 Irving
- Called for a motion to approval of installment to Republic Bank for Municipal loan payment in the amount of \$58,672.22
- Called for a motion to approve the paid May expenses for General, Recreation and Liquid Fuels Funds in the amount of \$158,289.09 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.

- Called for a motion to approve the paid Payroll for the month of May in the amount of \$91,783.65 which was provided for inspection.

Municipal Complex update on progress was given.

COMMITTEE REPORTS

Marilyn Maher - Mayor

Stated she meets regularly with the Chief. Everything is well with the Police dept.

Jennifer Frazier – President

Called for a motion to cancel Caucus meetings for summer months July and August

Called for a motion to authorize to advertise the cancelation of July and August Caucus meetings

Called for a motion to hire Daniel Carter as a summer help employee. Daniel is the only applicant we have to consider.

John Mathews – Municipal Services

Absent

Greg Miley – Property Maintenance

Talked about better barricading under the tracks when it floods due to the amount of traffic.

Michael Carter – Public Safety

Read the monthly fire report for May (attached)

Stated the emergency management plan is still in the works.

Joe Maher – Ordinance/Zoning

Read the monthly code office report (attached)

Called for a motion to appoint himself, Greg Miley and Tracy Tucker to the Codes Committee.

Robin Rokicka – Recreation

Announced the upcoming recreation events.

Tracy Tucker –

MONROE ENERGY

Adam Gattuso Gave a report in regards to the refineries upcoming projects, hiring, training.

TAX COLLECTOR

Mark Possenti: Total tax and trash fees collected for the May were \$13,724.76. Taxes collected are now in the penalty phase.

-Need a motion to approve a real estate tax deposit of \$12,059.76 into the General Fund.

-Need a motion to approve a trash fee deposit of \$1,665.00 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

Discussed the handling of the PennDot project and handling the traffic light at Baker and Ridge. PennDot wants some type of approval from the Borough. Council was asked to authorize Engineer Mike Kozlowski to work with the solicitor and manager in regards to the PennDot project approvals on Ridge Rd.

SOLICITOR

Mark Much:

- Called for a motion to adopt Ordinance 773 Non-Uniform pension plan update. The plan was passed in 2020 by Resolution, the state requires it to be passed as an Ordinance.
Stated he is working with the engineer on the storm restoration at 4401 Ridge and the Chestnut St. improvement easement.

ORDINANCES

- Motion made by Councilperson Carter to adopt Ordinance 773 Non-Uniform pension plan update and seconded by Councilperson Miley. No opposition. Motion carried.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Carter to approve the paid May bills for General, Recreation and Liquid Fuels Funds in the amount of \$158,289.09 and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion made by Councilperson Miley to approve the paid Payroll for the month of May in the amount of \$91,783.65 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize to advertise Property Maintenance appeals board hearing for 4210 W. 7th St. and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion was made by Councilperson Miley Called for a motion to authorize to advertise the Zoning hearings at 4401 Ridge Rd. and 3305 W 9th St. and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Miley to deny the authorization of the purchase of repository sale of 201 Irving and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approval of installment to Republic Bank for Municipal loan payment in the amount of \$58,672.22 and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion was made by Councilperson Carter to cancel Caucus meetings for summer months July and August and seconded by Councilperson Miley. A roll call vote was taken. Councilpersons Maher and Tucker opposed. Motion carried.
- Motion was made by Councilperson Carter to authorize to advertise the cancelation of July and August Caucus meetings and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion was made by Councilperson Maher to hire Daniel Carter as a summer help employee and seconded by Councilperson Miley. Councilperson Carter abstained from the vote. No opposition. Motion carried.
- Motion was made by Councilperson Carter to appoint Joe Maher, Greg Miley and Tracy Tucker to the Codes Committee and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Miley to approve a real estate tax deposit of \$12,059.76 into the General Fund and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approve a trash fee deposit of \$1,665.00 into the General Fund and seconded by Councilperson Miley. No opposition. Motion carried.

AMENDED ACTION TO AGENDA

- Motion was made by Councilperson Maher to authorize Engineer Mike Kozlowski to work with the solicitor and manager in regards to the PennDot project approvals on Ridge Rd and seconded by Councilperson Miley. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

ADJOURNMENT

President Frazier called for a motion to adjourn at 7:42pm; Councilperson Carter made the motion to adjourn. Councilperson Miley seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Buckley Cable – 9th Street and Price Street Improvements**

We visited the site on May 25th and observed some punch-items in the basin remain to be completed. We notified the owner's representative who advised he will have the work completed. We will keep Council informed of their progress.

- **Erosion Ridge Road**

MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule. **NO CHANGE**

- **MS4 Program**

We provided an email with the Pollution Reduction Plan and a request for a determination of the process proposed and whether it meets the public bidding requirements.

Based on the Solicitor's response, we will need to publicly bid the project. We will provide a proposal to Council for the design.

We completed the annual inspections of the stormwater BMP's at various properties on May 25th.

- **Parkview Mobile Home Park**

The applicant's engineer advised they responded to PADEP and are expecting an approval for the Planning Module within the next several weeks.

As requested by the Mayor, we asked the applicant's engineer if the developer would be willing to install a privacy fence between the Mobil Home Park property line and Henry Johnson Park. We are awaiting a response. **The applicant's engineer advised the developer responded due to costs they are not committing to installing a fence along the entire property, however, they may consider installing along a portion of the property depending on the extent. We will discuss with Council at tonight's meeting.**

- **FY 2021 CDBG Chestnut Street Improvements**

We sent the legal description and exhibit to the solicitor for the preparation of the easement agreement. Bids were received on May 31st with Premier Concrete being the apparent low bidder at \$150,700 versus \$130,064 CDBG funds awarded. Bid results attached. The OHCD advised the Borough may request the additional \$20,636 which would not require County Council approval, however, they mentioned there are significantly less CDBG funds available this year and suggested the Borough consider allocating some funds. **As requested by the Borough Secretary, we prepared a letter on behalf of Council for signature by the Borough Secretary requesting the full \$20,636. We will send to the OHCD upon signature by the Borough Secretary.**

- **1302 Langley Street-Roadway Settlement**

A to U Services advised the permanent asphalt roadway restoration will be completed by approximately early July, 2022. Upon completion, the balance of \$ 4,000.00 will be due.

- **Post Road Repaving by PennDOT**

PennDOT advised the work is on schedule to be completed by the end of June, 2022. We requested PennDOT provide an update and we are awaiting their response. We will inform Council of updates.

- **W. 9th Street Repaving by PennDOT**

PennDOT advised repaving of the entire length of Ridge Road / W. 9th Street from the Lower Chichester Township municipal line to the Chester City municipal line is scheduled to be completed by the end of June, 2022. We requested PennDOT provide an update and are awaiting their response. We will inform Council of updates.

- **Sinkhole at A&R Iron Works**
The scope of work for the repairs is included in the Annual Maintenance Contract. We will inform Council of MOR's schedule to complete the work.
- **4401 Ridge Road**
We were provided copies of a plan and Field View Scoping meeting request to PennDOT along w/ the applicant's consultant for the proposed improvements for 9th Street. We will advise when that is scheduled. **NO CHANGE**

The Zoning Application was submitted electronically today to my office and the Solicitor. I forwarded to Charley Remaley, Borough Manager, Borough Secretary.

- **Community Center**
We confirmed the County does not charge municipalities application fees. We will submit the plans for review by the end of the week.
- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**
The OHCD advised formal notification by their office is expected to be issued by late June and upon their notification we will coordinate the kick-off meeting with the Borough and proceed with the field survey.
- **2022 County Aid**
We encourage the Borough to consider a project in 2022 where the funding can be used.

- **NPDES / Stormwater**
We attended a webinar on April 19th for review of the Model Delaware County Stormwater Ordinance. A requirement of the current MS4 Permit is to update the current ordinance by September of 2022. We will provide a draft for Council's review at the June Council meeting.
A draft of the Model Ordinance has been sent to Municipal Engineers and Managers along with a listing of the changes from the Crum Creek Ordinance from 2013. The Borough's existing Stormwater Ordinance dates back to 2005, so additional updates will be needed.

We completed the annual inspections of the stormwater BMP's at various properties on May 25th.

- **Post Road (SR 13) and Price Street (SR 219) Intersection Upgrades**
The representative for a project in Chester City at the corner of W. 4th Street (SR 13) and Booth Street advised PennDOT is requiring modifications to the Post Road and Price Street intersection to better accommodate truck traffic from Price onto Post and towards Chester City. The proposed changes consist of restriping the intersection, removing the concrete islands and replacing the ADA ramps. Approval by Trainer Borough is required. The project representative requested a meeting or conference call with our office and the Solicitor to discuss the changes and to hopefully work towards an approval to upgrade the intersection (draft plan of intersection attached). **NO CHANGE**
- **CDBG Projects- OHCD updates**
Today we attended a training via Teams hosted by the OHCD regarding updated CDBG requirements for bid packages.

- **DVRPC- IJJA**

We attended a webinar on May 24th presented by the Delaware Valley Regional Planning Commission (DVRPC) regarding the Infrastructure and Investment Jobs Act (IJJA), a Forum for Municipalities. Significant funding has been allocated to Pennsylvania and New Jersey for a Five-Year Funding Program- FY 2022 to 2026 including Highway & Bridge, Transit, EV Charging Networks and Water Infrastructure as well as Broadband, Drinking Water, Energy and Environmental projects. Every competitive grant has a Notice of Funding Opportunity (NFO). Proposed projects need to be on PennDOT's Transportation Improvement Program Inventory.

Information provided by the DVRPC can be found on the following links. We will email the links to Council if desired. **We emailed the links to Council.**

DVRPC Resources:

DVRPC IJJA Web Page: www.dvrpc.org/IJJA

Link to recording: https://dvrpc.zoom.us/rec/share/nTWjRWQHN_SjdT-vN9MI43BiGO8abyOQhMHUpGkwzqTQO1KdR7Fvs6RJY_3FpIW5.4WqbJp-DW_7MA3Z8

Link to slides: <https://cms.dvrpc.org/sites/default/files/2022-05/IJJA%20Kickoff%20Forum%20Slidedeck.pdf>

DVRPC's IJJA Frequently Asked Questions and a comprehensive list of links shared during the 5/24 webinar: <https://www.dvrpc.org/ijja-faq>

DVRPC's Consultation Request Form: <https://forms.gle/EHFkKw2WDGoTJ5f76>

Sign up for occasional NOFO updates from DVRPC:

<https://signup.e2ma.net/signup/1964657/1403728/>

- **PennDOT LED Regional Street Light Procurement Project**

We suggested to the Borough Manager the new Traffic Signal at Baker and 9th (completed by the Adelphia) and the upcoming changes to the Traffic Signal at Post and Price be reviewed to ensure these changes are coordinated with this project.

- **Escrow Funds**

As requested by Councilman Maher, we are discussing with the Borough Secretary various projects where the escrow funds have negative balances.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

MAY, 2022

INCIDENT TYPE	# INCIDENTS
111 - Building fire	4
118 - Trash or rubbish fire, contained	2
200 - Overpressure rupture, explosion, overheat other	1
311 - Medical assist, assist EMS crew	3
322 - Motor vehicle accident with injuries	3
363 - Swift water rescue	1
412 - Gas leak (natural gas or LPG)	2
413 - Oil or other combustible liquid spill	1
444 - Power line down	2
520 - Water problem, other	1
551 - Assist police or <u>other</u> governmental agency	1
571 - Cover assignment, standby, <u>moveup</u>	7
611 - Dispatched & cancelled <u>en route</u>	9
711 - Municipal alarm system, malicious false alarm	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	2
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	2
TOTAL INCIDENTS:	45

CALLS IN TOWN: 17 CALLS

OUT OF TOWN CALLS: 28 CALLS

CALLS FROM 6AM – 6PM: 31 CALLS

CALLS FROM 6PM – 6AM: 14 CALLS

DID NOT RESPOND TO 2 ALARMS NO MANPOWER

TOP RUNNER FOR THE MONTH: SLAYDE TURNER WITH 39 CALLS

REPORTING OFFICER: CHIEF KEN SMITH JR.

Monthly Report – May 2022
Charles Remaley – Code Enforcement

Building Permits Issued - 14

Commercial – 1

Residential - 13

Street Opening – 0

Certificates of Occupancy Permits Issued – 28

Sales - 2

Conditional Sales - 0

Rentals - 26

Re inspection – 1

Contractor License Issued – 0

Total for 2022- 45

Zoning Permits - 0

Residential – 0

Commercial –0

Portable Structures -0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

1351 Forrest St. – Vacant Property Notification.

3601 W 13th St. – Vacant property notification.

4039 W 7th St. – Accumulation of trash in rear yard.

4424 Post Rd. – Posting no occupancy, no electric or water service.

1229 Chestnut St. – Excessive police calls notification.

1036 Price St. – Stop work order issued, no permit issued.

1351 St. – Posting, grass invoice.

3601 W 13th St. – Posting, grass invoice.
4350 Ridge Rd. – Posting, grass invoice.
201 Irving St. – Zoning violation, box truck on property.
937 Price St. – Excessive police calls notification.
3900 W 9th St. – Commercial trash pick-up notification.
1032 Price St. – Expired Dumpster permit.

Grass Violation Notices & Citation Warnings

Post Rd. – 4308, 4404, 4218, 3300, 4100, 4222, 4232, 4302,
4312, 4412, 4504

Sunset St. – 921

Forrest St. – 1308, 1312, 1317

Main St. – 620, 800-818

Anderson Ave. – 939, 1033, 1217, 1302

Price St. – 1315, 1032, 1334

Langley St. – 914

Ridge Rd. – 4338, 4332, 4324, 4304, 4326, 4328, 4340

Irving St. – 302, 318, 320

3rd St. – 3317-19, 3321, 3409, 3506, 3504, 3502, 3425

4th St. – 3430, 3404, 3410, 3414, 3412, 3424, 3426, 3504, 3506

13th St. – 3709, 4016, 3601