

August 10 2023

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President John Mathews calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

ROLLCALL

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, Councilpersons, Joe Maher, Tracy Tucker, John Gaspero, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Chris Boggs

ABSENT

President Jennifer Frazier, Robin Rokicka, Michael Carter

MINUTES

The minutes of the July Council meeting were motioned for approval by Councilperson Gaspero to accept and seconded by Councilperson Maher. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Gaspero and seconded by Councilperson Mathews that the correspondence for July be accepted and any necessary action taken. No opposition. Motion carried. Questions and comments from audience on correspondence: None
Any matters that need Councilmanic action: None

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.
None

MANAGER/FINANCE – Mark Possenti

Updated the progress of the Municipal Complex.

Will be applying for the Local Service non-matching grant in the amount of 1 million dollars for the new Community Center. Grant application opens in September 2023.

-Called for a motion to authorize the electrical work be done at the Municipal bldg. and highway garage in the amount of \$3,725.00.

-Called for a motion to transfer funds from the ARFunds to the General Fund to pay for the electrical work.

-Called for a motion to authorize the application for the Delco Greenways Grant for HJ Park improvements.

-Called for a motion was made by Councilperson Maher to authorize the 2024 MMO in the elected amount of \$199,648.00 or \$286,485.00.

- Called for a motion to approve the paid July expenses for General, Recreation and Liquid Fuels Funds in the amount of \$111,600.57 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of July in the amount of \$109,954.87 which was provided for inspection.

Called for an executive session to discuss possible litigation.

COMMITTEE REPORTS

Marilyn Maher – Mayor

Read a card from Fran Zalewski thanking Council for the bench dedication.

Jennifer Frazier – President was absent

Absent

John Mathews – Municipal Services/ Public Safety

All good with highway dept. Really need to look into an animal control alternative.

Joe Maher – Ordinance/Zoning- Recreation-Environmental

Read the Code office reports for July.

Announce upcoming Rec events.

Tracy Tucker – Public Outreach

Announced the Health and Welfare fair at HJ Park on Aug. 19th with Trinity group.

Will be bringing more resources.

John Gaspero – Buildings/Pantry

Buildings are good.

Hoping to get the food pantry re-opened at the end of the month and a conveyor was purchased to move the boxes of food into the building as pallets will not fit through the door.

Asked Perti Plumbing for an estimate on a sink in the concession stand. Will also need hot water in the bathrooms.

Asked for a motion for approval to get estimates for a salt shed at the highway garage. Motion was made by Councilperson Maher and seconded by Councilperson Tucker. No opposition. Motion carried.

Robin Rokicka – Community Relations/Newsletters

Absent

Michael Carter – Fire/Property Maintenance

Absent

MONROE ENERGY

Absent

TAX COLLECTOR

Total tax and trash fees collected for the Month of June and July were \$43,436.84

- Called for a motion to approve a real estate tax deposit for June of \$26,361.63 into the General Fund.
- Called for a motion to approve a real estate tax deposit for July of \$11,657.20 into the General Fund.
- Called for a motion to approve a trash fee deposit for June of \$2,712.01 into the General Fund.
- Called for a motion to approve a real estate tax deposit for July of \$2,706.00 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

Asked for a motion to award the County Aid and 2023 Road program bid to AF Damon in the amount up to \$198,004.00, not to include new ADA ramps in the scope of work. Peco has contributed \$58,197.37 in lieu of repaving half of the 13th St. gas installation project. Project will be funded using Peco contribution, Liquid Fuel Funds and General Funds and 2years of County Aid funds.

SOLICITOR – Chris Boggs

No report

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Maher approve the paid July expenses for General, Recreation and Liquid Fuels Funds in the amount of \$111,600.57 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Maher to approve the paid Payroll for the month of July in the amount of \$109,954.87 and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion made by Councilperson Mathews to authorize the electrical work be done at the Municipal bldg. and highway garage in the amount of \$3,725.00 and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Maher to transfer funds from the ARFunds to the General Fund to pay for the electrical work. and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize the application for the Delco Greenways Grant for HJ Park improvements and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize the 2024 MMO in the amount of \$199,648.00 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Gaspero to approve a real estate tax deposit for June of \$26,361.63 into the General Fund and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Maher to approve a real estate tax deposit for July of \$11,657.20 into the General Fund and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve a trash fee deposit for June of \$2,712.01 into the General Fund and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Maher to approve a real estate tax deposit for July of \$2,706.00 into the General Fund and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion was made by Councilperson Maher to award the 2023 County Aid and Road program to in the amount of up to \$198,004.00 and seconded by Councilperson Mathews. No opposition. Motion carried.

NEW COUNCILMANIC BUSINESS

None

COMMENTS FROM THE AUDIENCE

None

Executive session was called at 7:40pm. Out of Executive at 8:06pm. No decisions were made during the Executive.

ADJOURNMENT

Vice President Mathews called for a motion to adjourn at 8:06pm; Councilperson Maher made the motion to adjourn. Councilperson Gaspero seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Erosion Ridge Road**
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule.

- **MS4 Program**
Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We will prepare a proposal for the design present to Council upon responses from pending submissions regarding Grant Opportunities listed below.
Grant Opportunities
We submitted the Watershed Restoration and Protection Program (WRPP) grant application on May 30, 2023 with a total project cost of \$352,889 and the Borough's 15% match of \$52,933.
Discolored water discharge
We are investigating discolored water discharge to Marcus Hook Creek from the Borough's storm outfall piping originating from Nealy Blvd. reported by PA DEP. The lab results were positive for potassium and per our visual observations the water is discolored with an oily sheen. At the July 13th Council meeting, Council authorized A to U Services to perform a TV video of the storm system and install temporary erosion and sedimentation controls at the outfall piping upon review of their proposal. We reviewed the work with A to U at the site and are expecting their proposal by 8/2/2023. **A to U advised they completed the TV video and discovered the pipe is damaged and are sending the report to Borough Hall. We will review and make recommendations to Council.**
MS4 Article: attached an article 'KEEP YARD WASTE AWAY FROM STREAMS'.
MS4 Annual Report: we are preparing the report due to PA DEP the end of September, 2023.

- **Parkview Mobile Home Park**
A representative for Parkview Mobil Home Park advised they are not willing to install a fence but have no objections if the Borough would like to install a fence. The developer advised the project is currently on hold.

- **PennDOT SR 3006 Ridge Road from Yates Ave. to Baker Street**
We will advise of PennDOT's schedule for repaving and re-striping per the Road Diet.

- **Community Center**
We prepared the exemption request for sewage facilities planning and submitted to DELCORA on 11/30/2022. We responded to DELCORA's request for information and are awaiting their reply.
We received the capacity letter from DELCORA and will prepare the submission to PA DEP.

- **4401 Ridge Road**
We are reviewing the updated Land Development submission and the easements for the traffic signals and bus shelter at Ridge Road and Baker Street. **We sent our 8/8/2023 review letter for the Land Development submission. Our comments for the Traffic Signal Easement have been addressed by the project attorney.**

- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**
Moore Brothers advised they anticipate starting construction the week of August 14th. We will issue the Notice to Proceed and provide Council with updated scheduling information. We are reviewing their submittals for materials. **Work is scheduled to start August 14th, weather permitting.**

- **Flooding Main Street near Amtrak Railroad Tracks**
Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information. Funding to assist with addressing this issue was requested in the PA Small Water and Sewer Application submitted in December, 2022. Awards are anticipated in July, 2023.
- **PY 2023 CDBG**
The OHCD advised the Borough has been awarded:
 - \$59,609 for Right-of-Way improvements on Anderson Street, 10th Street to 12th Street.
 - \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. Awards for the application are expected to be announced in July, 2023.
- **PECO Gas Main Replacement- Forrest St. and 13th St.-Forrest St. to Anderson St.**
We notified PECO that Council accepted their contribution of \$58,197.37 for repaving one-half width of the roadways including sending the documents executed by the Borough.
- **Speed Humps**
Cost information provided by Traffic Logix, ITS for supplying and delivering removable speed humps for 15 speed humps is between \$106,225 and \$137,320. Our cost estimate for the installation of permanent asphalt speed humps including striping and signage is \$5,500 per location or \$82,500 for 15 locations.

We prepared a traffic study and plan for speed humps based on the 6 roadways per the original location and additional locations as of the May 11th Council meeting as follows:

- 12th Street: between Sunset St. and Trainer Borough / Chester City municipal line
- 10th Street: between Sunset St. and Trainer Borough / Chester City municipal line
- 3rd St.: between Irving St. and Trainer Borough / Chester City municipal line
- Sunset Street near Dawes Ct.
- Veterans Drive
- W. 7th Street: Main St. to Chestnut St.-2 speed humps.

Chief Priscopo agreed with the above 22 locations.

PennDOT offered comments to our plan and comments and advised a formal approval from them is not required. They recommend conducting a study to monitor impact of speeds and volumes pre/post installation of the vertical deflection devices. We will discuss with Council.

- **2023 County Aid and Road Program**
We completed the bid documents plans and specifications for the Road Program to include repaving the roadways, ADA curb ramps and Add Alternates for speed humps at the following locations:
 - Repaving full width of PECO Gas Main project roadways Forrest St. and 13th St.-Forrest St. to Anderson St.
 - Add Alternates for one (1) each permanent asphalt speed humps:
 - Within PECO Gas Main Project: Forrest St., 13th Street to Township Line Road.
 - 3rd Street, Irving Street to Trainer Borough / Chester City line.
 - Chestnut Street, W. 9th Street to Township Line Road.
 - Anderson Street, W. 9th Street to Township Line Road.

\$2,052 County Aid Funds for 2022 and 2023 and Liquid Fuels funds will be used.

The project is out to bid on PennBID with bids due August 8th. We will recommend award at the August 10th Council meeting pending the bid results. **Bid results attached.**

The low bid was submitted by A.F. Damon, Inc. in the amount of \$162,554.00 for the Base Bid and \$35,450.00 for the Add Alternate with the total amount of \$198,004.00 for the Base Bid and Add Alternate Bid. We recommend Council award the project to A.F. Damon up to the total amount of \$198,004.00 for the Base Bid and Add Alternate Bid pending selection of Bid Items by Council. PECO's contribution of \$58,197.37 will be allocated to the funding.

- **Safe Streets and Roads Program**
With Council forming a committee at the June Council meeting, Council may want to begin planning for potential project (s) for the next application round due in 2024.
- **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**
The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.
- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**
Possible ideas for a community waterfront park area discussed with a grant representative and Council include walkways, benches, picnic tables, lighting, parking, fencing and a dock and possibly some additional improvements such as a gazebo and/or playground equipment.
DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc.
Monroe Energy owns the property of the proposed waterfront. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property.
Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.
- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2: Post Road & Price Street**
The project engineer advised PennDOT has earmarked federal funding for Vulnerable Road User (VRU) projects for performing pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.
- **Monroe Energy- Obstruction and Encroachment Permit**
We reviewed the scope of the project described in the letter from Monroe Energy and discussed with Monroe.
- **Monroe Energy- Pipeline Project**
We reviewed the plans and information provided by Monroe and discussed with Monroe and the project engineer and provided assistance for obtaining approval by the Borough.
- **FY 2021 CDBG Chestnut Street Improvements**
We met with the contractor, Premier Concrete, Inc., and a representative from the Pigeon Club to review the Pigeon Club's concern with stormwater ponding at their driveway. We developed a solution with Premier to include some grading of the nearby grass area to relieve the ponding water. Premier agreed to perform the grading per their maintenance requirements and advised they are scheduled within the next several weeks.
- **Delco Green Ways Grant – Playgound Improvements Henry Johnson Park**
As recommended by Borough Manager Possenti and agreed to by Council at the August 2nd Caucus meeting, we have commenced review of the program requirements and will complete an application to be officially authorized by Council at tonight's meeting. Applications are due 9/29/2023.

- Miscellaneous Items

As requested by Borough Manager Possenti, we reviewed the following:

- Stoney Creek Flooding: a temporary gravel access road over a storm pipe within Stoney Creek on the north side of Post Road near Price Street connects the properties owned by Trainer Custom Chemical. The temporary access appears to be contributing to the flooding which crosses over Post Road to the downstream properties. A Monroe representative advised they do not need the temporary road for accessing the properties being used by Monroe for temporary parking for their upcoming turn-around. We agree with the Borough Manager the temporary access road and storm pipe should be removed.

- Inlet at Price Street and 4th Street: we agree with the Borough Manager a piece of concrete in the inlet blocking proper stormwater flow may have been caused by adjacent concrete curb and road restoration completed by the Chester Water Authority (CWA). We notified the CWA and are awaiting their response.

Monthly Report – July 2023
Charles Remaley – Code Enforcement

Building Permits Issued -6

Commercial – 0

Residential - 4

Street Opening – 2

Certificates of Occupancy Permits Issued -23

Conditional Sales -0

Rentals - 23

Re inspection – 0

Contractor License Issued – 0

Total for 2023- 45

Zoning Permits - 2

Residential – 2

Commercial –0

Portable Structures - 0

Property Maintenance Violation

4300 W 9th Lot 67 – Transfer of Title without an occupancy permit.

4000 Blk W 13th St. – Trailer parked on the street.

1302 Anderson St. – Fence installed without a permit.

1302 Anderson St. – Pool installed without a permit.

1367 Langley St. – Dumpster on street without a permit.

3308 W 3rd St. – Accumulation of trash, rear yard.

4336 Accumulation of trash, appliances.

4372 Ridge Rd. – Roof leaking over kitchen, rear door not sealed.

4320 Ridge Rd. – Tree debris blocking neighbor's rear gate.

3321 W 3rd St. – Motor Vehicle Violation.

206 Wilcox St. – Storage container on street, without permit.

320 Irving St. – Overgrown vegetation onto 4th Street.

3414 W 3rd St. – Water discharge onto adjacent property.

Grass Violation Notices

Anderson St. – 1302, 1314

Chestnut St. – 714, 940, 1223, 1229

Gilbert St. – 412

Irving St. – 201, 318-320

Langley St.- 1305

Post Rd. – 4112, 4210

Price St. – 925

Sunset St. – 926

3rd St – 3306, 3308, 3503

7th St. – 4039

9th St. – 3700, 3702, 3826

Citation Warnings

4324 Ridge Rd. – High grass, overgrown vegetation

4326 Ridge Rd. – High Grass, overgrown vegetation

4328 Ridge Rd. – High grass, overgrown vegetation

4340 Ridge Rd. – High grass, over grown vegetation