

November 9, 2023

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jenn Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

ROLLCALL

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, Councilpersons, Joe Maher, Tracey Tucker, John Gaspero, Robin Rokicka, Michael Carter, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Mark Much

ABSENT

VP John Mathews

MINUTES

The minutes of the October Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Gaspero. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Carter that the correspondence for October be accepted and any necessary action taken. No opposition. Motion carried. Questions and comments from audience on correspondence: None
Any matters that need Councilmanic action: None

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.
None

MANAGER/FINANCE – Mark Possenti

- Called for a motion to adopt Ordinance 23-784 changes to Chapter170 Noise and other multiple Sections.
- Called for a motion to adopt Ordinance 23-785 Changes to Business Licensing Chapter 88
- Called for a motion to advertise for a cleaning service 2 times a week at the Municipal Complex.
- Called for a motion to advertise the 2024 calendar meeting dates to include the annual CDBG discussion at November’s regular meeting.
- Called for a motion to advertise the 2024 Tax Levy if needed. We are not looking at an increase of taxes but the trash fee will be increased due to a 70% increase in waste disposal and an increase of \$2.00 per ton from Solid Waste to tip the trash.
- Called for a motion to approve the preliminary 2024 General Budget with amendments to include money allocated for a fire truck contingent upon sale of 1002 Chestnut property.

- Called for a motion to advertise the preliminary 2024 General Budget.
- Called for a motion to approve the paid October expenses for General, Recreation and Liquid Fuels Funds in the amount of \$138,856.69 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of October in the amount of \$131,016.53 which was provided for inspection.

COMMITTEE REPORTS

Marilyn Maher – Mayor

Stated the M-Rap is emitting smoke fumes when started and setting off the alarms in the Complex garage.

Jennifer Frazier – President

No report

John Mathews – Municipal Services/ Public Safety

Absent

Joe Maher – Ordinance/Zoning- Recreation-Environmental

Read the Code office report for October.

Thanked Monroe for hayride donation and Stantec for the port-a-potties for the hayride.

Announce upcoming Rec events.

Tracy Tucker – Public Outreach

Stated there was an upcoming event for Veteran's.

John Gaspero – Buildings/Pantry

Stated the food pantry received deliveries of food from Boeing to stock the pantry. Working with City Team to get turkeys. There will be a meeting for Veteran's on Nov 15th at 11:00 for resources.

Robin Rokicka – Community Relations/Newsletters

Newsletter need to go out soon.

Michael Carter – Fire/Property Maintenance

Read monthly fire report for October.

MONROE ENERGY

Adam Gattuso stated the turn-around was almost complete. Only had 2 noise complaints. Reactor was removed and new on is installed.

TAX COLLECTOR

Total tax and trash fees collected for the Month of October were \$1,369.59

-Called for a motion to approve a real estate tax deposit of \$1,144.09 into the General Fund.

-Called for a motion to approve a trash fee deposit of \$225.50 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

- Called for a motion requesting payment to AF Damon for the 2023 Road Program in the amount of 195,888.00.
- Called for a motion to accept Peco contribution of \$4,104.00 to use towards the 2023 Road Program.

SOLICITOR

Mark Much stated they are working on land development for 4401 Ridge and 200 Price.

- Called for a motion to adopt Fireworks Ordinance 23-783.

Called for an Executive session to discuss fire department.

ORDINANCES

- A motion was made by Councilperson Maher to adopt Ordinance 23-784 – Changes to Ordinance Chapter 170 and other multiple sections and seconded by Councilperson Gaspero. No opposition. Motion carried.
- A motion was made by Councilperson Carter to adopt Ordinance 23-785 – Changes to Business Licensing Chapter 88 and seconded by Councilperson Gaspero. No opposition. Motion carried.
- A motion was made by Councilperson Gaspero to adopt Ordinance 23-7843– Fireworks and seconded by Councilperson Rokicka. No opposition. Motion carried.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Gaspero approve the paid October expenses for General, Recreation and Liquid Fuels Funds in the amount of \$138,856.69 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid Payroll for the month of October in the amount of \$131,016.53 and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to advertise for a cleaning service 2 times a week at the Municipal Complex and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to advertise the 2024 calendar meeting dates to include the annual CDBG discussion at November's regular meeting and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to advertise the 2024 Tax Levy if needed and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the preliminary 2024 General Budget with amendments and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Maher approving payment to AF Damon for the 2023 Road Program in the amount of 195,888.00. and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Maher to approve a real estate tax deposit of \$1,144.09 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher to approve a trash fee deposit of \$225.50 and seconded by Councilperson Tucker. No opposition. Motion carried.

AMENDED ACTION TO AGENDA

- Motion made by Councilperson Maher to advertise the preliminary 2024 General Budget and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Maher to accept Peco contribution of \$4,104.00 to use towards the 2023 Road Program and seconded by Councilperson Carter. No opposition. Motion carried.

NEW COUNCILMANIC BUSINESS

None

COMMENTS FROM THE AUDIENCE

Chuck Miles, Ridge Rd. – Asked I anything was ever done about the Ivy planted on the ridge that never grew. Stated there is still a need for a speed hump on Veterans Dr.

Council entered into an executive session at 8:10 pm. No decisions were made at that time.
Regular meeting resumed at 8:40 pm.

ADJOURNMENT

President Frazier called for a motion to adjourn at 8:41pm; Councilperson Rokicka made the motion to adjourn. Councilperson Gaspero seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Erosion Ridge Road**

MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule.

- **MS4 Program**

Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We will prepare a proposal for the design and present to Council upon responses from pending submissions regarding Grant Opportunities listed below.

Grant Opportunities

We submitted the Watershed Restoration and Protection Program (WRPP) grant application on May 30, 2023 with a total project cost of \$352,889 and the Borough's 15% match of \$52,933. Awards are expected to be announced this November.

Discolored water discharge Storm Outfall

We are investigating discolored water discharge to Marcus Hook Creek from the Borough's storm outfall piping originating from Nealy Blvd. The lab results were positive for potassium and per our visual observations the water is discolored with an oily sheen. We reviewed the TV video completed by A to U, prepared a sketch documenting the pipe materials and are awaiting a proposal from A to U to replace approximately 30 feet of the damaged downstream portion of the pipe.

MS4 permit cycle (March 2023 through March 2025)

When finalized, DEP to advise of pending DEP updates to the PRP and the new MS4 permit cycle.

- **PennDOT SR 3006 Ridge Road from Yates Ave. to Baker Street**

PennDOT's contractor, Allan Myers, advised they are scheduled to begin milling the roadway on 11/6/2023 and begin the asphalt repaving and re-striping per the Road Diet about a week later depending on the weather.

- **Community Center**

We prepared the exemption request for sewage facilities planning and submitted to DELCORA on 11/30/2022. We responded to DELCORA's request for information and are awaiting their reply. We received the capacity letter from DELCORA and will prepare the submission to PA DEP.

We prepared the DEP submission and will send to DEP upon signature of a document by the Borough Secretary.

- **4401 Ridge Road**

We are working with the Solicitor regarding the draft Land Development agreement, Financial Security agreement and the Stormwater Operations and Maintenance Agreement. PennDOT has approved the Highway Occupancy Permit submission and the plans have been signed by the Borough. We reviewed revised utility plans showing revised fire hydrant locations based on input by the Fire Marshall. We sent our letter dated 10/31/2023 based on the current revised submissions.

- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**

Moore Brothers is in the process of competing the punch-list. Per our recommendation and as authorized by Council at the September 14th Council meeting, we will process Application for Payment No. 2 (final) from Moore Brothers in the amount of \$11,854.00 using CDBG funds upon completion of the punch-list.

- **Flooding Main Street near Amtrak Railroad Tracks**

Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information. Funding to assist with addressing this issue was requested in the PA Small Water and Sewer Application submitted in December, 2022. The program representative advised awards are now anticipated in November, 2023.

- **Speed Humps**

Upon installation of the speed humps, PennDOT recommends conducting a study to monitor impact of speeds and volumes pre/post installation of the vertical deflection devices.

▪ **PY 2023 CDBG**

The OHCD advised the Borough has been awarded:

- \$59,609 for Right-of-Way improvements on Anderson Street, 10th Street to 12th Street.
- \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. Awards for the application are expected to be announced in July, 2023.

The OHCD sent the notifications to proceed for the Anderson Street project and the Storm Sewer Improvements. We are preparing the design for the Anderson Street project.

▪ **PECO Gas Main Replacement Projects**

We requested PECO offer a contribution to the Borough for re-paving one-half width of roadways for the Borough to consider for repaving roadways in a Road Program in 2024 based on PECO's scheduling information for gas main replacements as follows. We will advise of their response.

- Sunset St. - W. 13th St. to Township Line Road: PECO replaced the gas main at this location.
- Langley St. from W. 9th St. to W. 12th St.
- Price St. from W. 9th St. to W. 10th St.
- Sunset St. from W. 9th St. to W. 10th St.

PECO also advised in 2024 they will be replacing a gas main along W. 9th St. (PennDOT SR 3006) from Langley St. to Sunset St.

The Borough Ordinance says per Section 226-27 except for emergencies, excavations are not permitted in streets that have been built or overlaid within the previous five years, unless the applicant agrees to mill and overlay the full width of the excavated section with 1 1/2 inches of superpave wearing course.

PECO provided a map of the proposed gas main replacements for 2024 as listed above (map attached):

▪ **Speed Humps**

Upon installation of the speed humps, PennDOT recommends conducting a study to monitor impact of speeds and volumes pre/post installation of the vertical deflection devices.

▪ **2023 County Aid and Road Program**

Construction of the ADA curb ramps, concrete curb and asphalt paving of the roadways is complete. The speed humps are scheduled to be installed 11/2/2023.

Construction is complete. Per our letter dated 11/9/2023, we recommend Council authorize payment of Application for Payment No. 1(final) to A.F. Damon, Inc. in the amount of \$195,888.00 with \$125,702.63 to be paid using Liquid Fuels funds and \$70,185.37 to be paid using General Funds.

The breakdown of the \$70,185.37 General Funds includes:

- **\$4,104.00 for the 2022 and 2023 County Aid funds.**
- **\$58,197.37 for a previous PECO contribution to the Borough.**
- **\$7,884.00 of additional funds necessary to complete the project due to unforeseen conditions during construction. \$4,134.00 of the \$7,884.00 additional funding represents an additional PECO contribution for asphalt trench and roadway restoration completed by A.F. Damon, Inc. above PECO's newly installed gas main. We recommend Council accept this contribution (attached for signature by Council President Frazier). The \$3,750.00 balance of the \$7,884.00 additional funds will be the responsibility of Trainer Borough.**

The General Funds account shall be reimbursed with the \$4,104.00 County Aid funds upon receipt following approval of the PennDOT completion report, and with the \$4,134.00 PECO contribution upon payment from PECO.

- **Safe Streets and Roads Program**
With Council forming a committee, Council may want to begin planning for potential project (s) for the next application round due in 2024.

- **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**
The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.

- **Monroe Energy- Pipeline Project**
We sent our letter dated 10/4/2023 with our comments per review of the Stormwater Permit Application plans and documents. We are reviewing the revised submission.
As discussed at the 11/1/2023 Caucus meeting, there are existing trees that will be removed and require replacement with new trees and several sections of Henry Johnson Parkway that will be disturbed and require full width repaving with new asphalt paving. The Borough may want to consider requesting / negotiating additional items including as discussed at the 11/1/2023 Caucus meeting such as adding more new trees by the park benches and repaving Henry Johnson Parkway from the area to be repaved to connect to Township Line Road.

- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**
Possible ideas for a community waterfront park area discussed with a grant representative. DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc. Monroe Energy owns the property of the proposed waterfront. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property. Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.

- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2: Post Road & Price Street**
The project engineer advised PennDOT has earmarked federal funding for performing pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.

- **Delco Green Ways Grant – Henry Johnson Park Improvements**
We submitted the application on 9/29/2023 requesting \$249,717.75 in grant funds with a \$25,000.00 match using Borough funds. Awards are anticipated in late Fall, 2023.

- **Miscellaneous Items**
As requested by Borough Manager Possenti, we reviewed the following:
 - Stoney Creek Flooding: a temporary gravel access road over a storm pipe within Stoney Creek on the north side of Post Road near Price Street connects the properties owned by Trainer Custom Chemical. The temporary access appears to be contributing to the flooding which crosses over Post Road to the downstream properties. We agree with the Borough Manager the temporary access road and storm pipe should be removed.
 - Inlet at Price Street and 4th Street: we requested PennDOT repair the inlet and are awaiting their response.

- **PY 2024 CDBG**

We request Council develop a list of potential projects for the PY 2024 CDBG applications for discussion at the November 9th Council meeting. Applications are available and due 1/5/2024. The required public meeting has been advertised to be held at the December 14th Council meeting.

- **Manhole Post Road and Smith Street**

Per the resident complaint of a manhole cover at the intersection being noisy, we confirmed Verizon properly repaired the manhole frame and cover.

- **East Coast Greenway**

Per the inquiry of Councilman Maher, we contacted an East Coast Greenway (ECG) representative who advised additional work in the Borough is not planned at this time however they are seeking additional funding for more projects in Pennsylvania. We sent them a plan of Henry Johnson Park including the proposed bicycle path we included in the Delaware County Planning Department Transportation Improvements Program. We will advise Council of ECG updates.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

October 2023

INCIDENT TYPE	# INCIDENTS
Building fire	7
Medical assist, assist EMS crew	2
Motor vehicle accident with injuries	2
Gasoline or other flammable liquid spill	1
Gas leak (natural gas or LPG)	4
Arcing, shorted electrical equipment	1
Public service	1
Cover assignment, standby, moveup	2
Good intent call, other	1
Dispatched & cancelled en route	3
Smoke scare, odor of smoke	1
Smoke detector activation, no fire - unintentional	1
TOTAL INCIDENTS:	26

CALLS IN TOWN: 12 CALLS

OUT OF TOWN CALLS: 14 CALLS

CALLS FROM 6AM – 6PM: 16 CALLS

CALLS FROM 6PM – 6AM: 10 CALLS

TOP RUNNER FOR THE MONTH: Joe Smith, Ray Betts, Michael Holloman, Slayde Turner with 13 CALLS

REPORTING OFFICER: CHIEF KEN SMITH JR.

Monthly Report – October 2023
Charles Remaley – Code Enforcement

Building Permits Issued -7

Commercial – 0

Residential - 6

Street Opening – 1

Certificates of Occupancy Permits Issued -11

Sales - 5

Conditional Sales -0

Rentals - 6

Re inspection – 0

Contractor License Issued – 1

Total for 2023- 46

Zoning Permits - 1

Residential – 1

Commercial –0

Portable Structures - 0

Property Maintenance Violation

4300 W 9th St. Lot 98 – Sewer Back Up.

3429 W3rd St. – Accumulation of trash on rear yard.

Grass Violations

220 Irving St.

1229 Chestnut St.

Citation Warnings

4326 Ridge Rd. – High grass & weeds rear yard.