

February 8, 2024

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President John Gaspero calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**ROLLCALL**

**PRESENT**

Mayor Marilyn Maher, President John Gaspero, Vice President John Mathews, Councilpersons, Joe Maher, Robin Rokicka, Tracey Tucker, Vickie Padgett, Michael Carter, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Chris Boggs

**ABSENT**

**MINUTES**

The minutes of the January Reorganization meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Carter. No opposition. Motion carried.

The minutes of the January Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Maher. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Maher and seconded by Councilperson Carter that the correspondence for January be accepted and any necessary action taken. No opposition. Motion carried.

Questions and comments from audience on correspondence: None

Any matters that need Councilmanic action: None

**PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:**

Agenda states a two-minute time limit for residents/taxpayers to speak.

None

**MANAGER/FINANCE – Mark Possenti**

-Called for a motion to approve the paid January expenses for General, Recreation and Liquid Fuels Funds in the amount of \$218,907.80 which were provided for inspection. Expenses are filed in the Secretary’s office where they can be requested to view.

- Called for a motion to approve the paid Payroll for the month of January in the amount of \$107,316.21 which was provided for inspection.

**COMMITTEE REPORTS**

Marilyn Maher – Mayor

Stated a part-time police officer was hired. Have 3 others being interviewed. We need to look into a fence at the back of the station for security.

John Gaspero – President

Stated the drug drop-off box needs to be moved up to this building.

Informed of the vandalism in HJ Park and under the railroad.

-Called for a motion to Authorize HJ Park pavilion roof repair. The estimate received is \$7,800.

-Called for a motion to Authorize to advertise furniture sale at 824 Main St.

\*Called for a motion to authorize change of polling place location to the new building. (amend)

John Mathews – Municipal Services/ Public Safety

Stated the new street lights were installed and it is still dark, maybe add more at a later time.

Waiting on the paperwork for the new highway truck.

Still looking at salt shed options.

Poles for the new street signs are in, the signs should be in soon.

Getting ready for the new window installment for admin and police sides.

Looking to move the lighted Police sign from 824 Main to here.

Looking into a digital sign for out front.

Spoke about the oil spill in the park and the sheen in the creek behind the highway garage.

Joe Maher – Ordinance/Zoning- Environmental

Read the Code office report for January.

-Called for a motion to update Ordinance book with amendments.

Robin Rokicka – Buildings

Stated the new building lights are up and the colors can be changed for holidays. Announced the article about the food pantry and Hope store were in the Spirit News.

The Hope store is successful so far.

Tracy Tucker – Public Outreach/Newsletters

Stated they had a full house at the last EAC meeting and they are working on new bylaws and appointing new officers.

Vickie Padgett – Recreation/Parks

Announce upcoming Rec events. Next are Easter egg hunt and purse bingo.

Michael Carter – Fire/Property Maintenance

Read monthly fire report for January.

**MONROE ENERGY**

Adam Gattuso will be starting a new operator hiring class. Spoke in regards to the sheen in the creek. The refinery investigated and was not from their industry. Monroe is willing to participate in clean-up the creek areas.

**TAX COLLECTOR**

The tax books are closed for the 2023 year.

Total tax and trash fees collected for the Month of January were \$10,126.85

-Called for a motion to approve a real estate tax deposit of \$7,871.85 into the General Fund.

-Called for a motion to approve a trash fee deposit of \$2,255.00 into the General Fund.

**ENGINEER**

Mike Kozlowski: Read monthly report (attached)

-Motion to Adopt Resolution 24-1098 County Aid application will be tabled. The county has not yet announced the amount of aid.

-Called for a motion to Authorize waiver of Stormwater Management for Monroe Pipeline installation project.

- Called for a motion in regards to PennDOT crosswalk agreement 2<sup>nd</sup> St. (Price). See report for more info on the areas allowable to cross.

-Called for a motion to Payment to A to U for camera, dye test 12<sup>th</sup> St. sink holes tests in the amount of \$2,175.00 to investigate sink holes, pending the tv videos and reviews.

**SOLICITOR**

Chris Boggs called an executive session to discuss the fire dept.

**ORDINANCES**

- None

**RESOLUTIONS**

- A motion was made by Councilperson Maher to adopt Resolution 24-1098 2024 County Aid application and seconded by Councilperson Carter. No opposition. Motion carried.

**OTHER ACTION ITEMS**

- Motion made by Councilperson Mathews to approve the paid January expenses for General, Recreation and Liquid Fuels Funds in the amount of \$218,907.80 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher to approve the paid Payroll for the month of January in the amount of \$107,316.21 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to authorize HJ Park pavilion roof repair estimated at \$7,800. and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion made by Councilperson Carter to authorize to advertise furniture sale at 824 Main St. and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Carter to update Ordinance book with amendments and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion made by Councilperson Carter to authorize waiver of Stormwater Management for Monroe Pipeline installation project and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Maher in regards to PennDOT crosswalk agreement 2<sup>nd</sup> St. (Price).and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher authorizing payment to A to U for camera, dye test 12<sup>th</sup> St. sink holes tests in the amount of \$2,175.00 to investigate sink holes, pending the tv videos and reviews and seconded by Councilperson Carter. No opposition. Motion carried.

**AMENDED**

- **Motion made by Councilperson Carter to authorize change of polling place location to the new building and seconded by Councilperson Rokicka. Councilperson Tucker opposed. Motion carried.**

**NEW COUNCILMANIC BUSINESS**

None

**COMMENTS FROM THE AUDIENCE**

None

**ADJOURNMENT**

President Gaspero called for a motion to adjourn at 7:45pm; Councilperson Maher made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Council had executive session after the meeting adjourned since there would be no decisions made, the session is discussion only.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## ENGINEER REPORT

- **Erosion Ridge Road**  
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews.
- **MS4 Program**  
We will prepare a proposal for the design and present to Council upon responses from pending submissions regarding Grant Opportunities listed below.  
**Grant Opportunities**  
We submitted the Watershed Restoration and Protection Program (WRPP) grant application on May 30, 2023 with a total project cost of \$352,889 and the Borough's 15% match of \$52,933. The Program representative advised awards have been re-scheduled to January, 2024.  
**Discolored water discharge Storm Outfall**  
A to U submitted a proposal in the amount of \$46,678. 00 to replace approximately 30 feet of the damaged downstream portion of the pipe (attached). We will discuss at the January 11<sup>th</sup> Council meeting.  
**MS4 permit cycle (March 2023 through March 2025)**  
When finalized, DEP to advise of pending DEP updates to the PRP and the new MS4 permit cycle.
- **PennDOT SR 3006 Ridge Road from Yates Ave. to Baker Street**  
The asphalt repaving and temporary re-striping is complete. PennDOT's contractor, Allan Myers, advised the permanent re-striping per the Road Diet is in progress and scheduled for completion by next week of 12/11/2023. We are awaiting confirmation from the contractor if the striping is complete.
- **Community Center**  
We submitted the documents and plans relative to Sewage Planning to PA DEP with our letter dated 11/14/2023.
- **4401 Ridge Road**  
We reviewed the draft Land Development agreement from the Solicitor and offered our comments. We also offered our comments to the Solicitor for the Financial Security agreement and the Stormwater Operations and Maintenance Agreement. We sent our letter dated 10/31/2023 based on the revised submissions and have been corresponding with the project engineer.
- **Flooding Main Street near Amtrak Railroad Tracks**  
Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information. Funding to assist with addressing this issue was requested in the PA Small Water and Sewer Application submitted in December, 2022. The program representative advised anticipated awards have been re-scheduled to January, 2024. **The program representative advised unfortunately the grant was not awarded to the Borough. Attached is a list of the awarded projects. The representative advised the program is very competitive with over 1,000 applications submitted and approximately 50% awarded.**
- **PY 2023 CDBG Projects**
  - \$59,609 for Right-of-Way improvements on Anderson Street, 10<sup>th</sup> Street to 12<sup>th</sup> Street.
  - \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. Awards for the application are expected to be announced in January, 2024. **Per above, since the grant was not awarded, we discussed with the OHCD options for using the CDBG funds for Storm Sewer Improvements. We will discuss with Council at the January 11<sup>th</sup> Council meeting.**

We are preparing the design and bid documents for the Anderson Street project.
- **PECO Gas Main Replacement Projects**  
We requested PECO offer a contribution for re-paving one-half width of roadways for the Borough to consider for repaving roadways in a Road Program in 2024 based on PECO's schedule for gas main replacements as follows. We will advise of their response.
  - Sunset St. - W. 13th St. to Township Line Road: PECO replaced the gas main at this location.

- Langley St. from W. 9th St. to W. 12<sup>th</sup> St.
- Price St. from W. 9th St. to W. 10<sup>th</sup> St.
- Sunset St. from W. 9th St. to W. 10th St. We will request a contribution for the full width of roadway since this was re-paved during the 2021 Road Program.

PECO also advised in 2024 they will replace a gas main along W. 9th St. (PennDOT SR 3006) from Langley St. to Sunset St.

The Borough Ordinance says per Section 226-27 except for emergencies, excavations are not permitted in streets that have been built or overlaid within the previous five years, unless the applicant agrees to mill and overlay the full width of the excavated section with 1 1/2 inches of superpave wearing course.

- **Speed Humps**

PennDOT recommends conducting a study to monitor impact of speeds and volumes pre/post installation of the speed humps.

- **2023 County Aid and Road Program**

We drafted the PennDOT completion report and will process upon receipt of the canceled checks from the Borough. We sent PennDOT details to Council for painting approach lines.

We sent to Council a proposal from the contractor for painting markings in front of the new speed humps as follows:

Spelling of the word "Hump" - Lettering 4' Tall recommended by the contractor.

Word "Hump" - 8 Total for the Sum of \$850.00 or

Approach Lines - 100 LF in Length - 8 Total for the Sum of \$850.00

We recommend the approach lines either painted by the Borough or by the contractor for \$850.

- **Safe Streets and Roads Program**

With Council forming a committee, Council may want to begin planning for potential project (s) for the next application round due in 2024.

- **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**

The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.

- **Monroe Energy- Pipeline Project**

We sent our letter dated 12/20/2023 per review of the revised Stormwater Permit Application plans and discussions at the 11/16/2023 meeting at Henry Johnson Park with Monroe Energy representatives and Borough representatives where we discussed options for Monroe to consider including providing new trees including at the new park benches, repaving Henry Johnson Parkway from the area to be repaved to connect to Township Line Road, and new speed hump(s).

- **Delco Green Ways Grant – Henry Johnson Park Improvements**

We submitted the application on 9/29/2023 requesting \$249,717.75 in grant funds with a \$25,000.00 match using Borough funds. Awards are anticipated in late Fall, 2023.

- **Miscellaneous Items**

- Inlet at Price Street and 4<sup>th</sup> Street: we requested PennDOT repair the inlet and are awaiting their response.

- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**

Possible ideas for a community waterfront park area discussed with a grant representative. DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc. Monroe Energy owns the property. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property. Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.

- **200 Price Street Development**  
We reviewed the sketch plan and discussed with the project engineer. We are reviewing the Land Development submission.
- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2: Post Road & Price Street**  
The project engineer advised PennDOT has earmarked federal funding for pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.
- **PY 2024 CDBG**  
As authorized at the December 14<sup>th</sup> Council meeting, are preparing and application for Right-of-Way improvements. Applications are due 1/5/2024. We sent to Council a project overview that may be used for getting support / support letters from representatives. The Resolution will be presented for approval and signature at the January 11<sup>th</sup> Council meeting. **We submitted the application on 1/5/2024.**
- **East Coast Greenway**  
Per the inquiry of Councilman Maher, we contacted an East Coast Greenway (ECG) representative who advised additional work in the Borough is not planned at this time however they are seeking additional funding for more projects in Pennsylvania. We sent them a plan of Henry Johnson Park including the proposed bicycle path we included in the Delaware County Planning Department Transportation Improvements Program. We will advise Council of ECG updates.
- **Price Street – 2<sup>nd</sup> Street (SR 0013) ADA Design – Pedestrian Study**  
The project engineer performed a study and is requesting the Borough's concurrence on banning the pedestrian crossings of Price Street/2nd Street (State Route 13, formerly known as State Route 291) at the intersections with Union Street, 3rd St, 2nd St, and Irving St. They are proposing no Pedestrian crossing signs to be installed within the state ROW for the banned crossings under this project. As discussed at the December 6<sup>th</sup> Caucus meeting, we informed the project engineer the Borough is opposed to banning the pedestrian crossings.
- **W. 9th Street (SR 3006) - grass strip in center / turning lanes**  
Councilman Gaspero inquired if it would be possible to have a grass strip with plantings within a portion of the center / turning lane (s). We are following-up with information from PennDOT.
- **Annual Maintenance Contract**  
The year 1 contract period for A to U Services was effective on March 31, 2022 with options to renew Years 2 and 3. With the year 2 period ending February 29, 2024, we recommend Council consider renewing A to U's contract for year 3 for the period from March 1, 2024 to February 28, 2025. If Council desires to go out to bid, we will coordinate a bid schedule with Council.
- **Settlement in Grass Strip and edge of Roadway 12 th Street near Price Street**  
As requested by the Code Enforcement Officer, we observed the settlement at the site at 3618 and 3622 12<sup>th</sup> Street. The cause of the settlement is unknown, however, we requested the Chester Water Authority (CWA) check their water services and main to ensure their pipes are intact and may not causing the settlement. The Code Enforcement officer and the CWA advised the CWA excavated the area and tested their pipes and found no leaks. We requested A to U Services check the site and they advised there is a possibility the settlement may be caused by leaking from the sanitary sewer laterals near the areas of settlement. The sanitary sewer laterals are the homeowners responsibility. Per A to U's suggestion, we requested they provide a proposal for dye testing and TV videos of the sanitary laterals and main and will send to the Borough upon receipt. **Attached is a proposal from A to U. We will discuss with Council at the January 11<sup>th</sup> Council meeting.**

- **Stantec 2024 Municipal Fee Schedule**

The Stantec team is very thankful to Trainer Borough Council and representatives for re-appointing Stantec as the Borough's Engineer for 2024 through 2025. Stantec is very honored and pleased to continue serving Trainer Borough Council and representatives in the Trainer Borough Community. We request Council's consideration for Stantec's 2024 Municipal Fee Schedule showing our hourly rates for professional services that have been adjusted from the 2023 rates. The 2024 and 2023 Municipal Fee Schedules are attached for reference.



**Monthly Report – January 2024**  
**Charles Remaley – Code Enforcement**

**Building Permits Issued - 3**

Commercial – 0

Residential - 0

Street Opening – 3

**Certificates of Occupancy Permits Issued -2**

Sales - 0

Conditional Sales -0

Rentals - 2

Re inspection – 0

**Contractor License Issued – 14**

**Total for 2024 -32**

**Zoning Permits - 1**

Residential – 1

Commercial –0

**Portable Structures - 2**

**Property Maintenance Violation**

927 Price St. – Excessive trash on the property

Unsafe structure notification – Roof collapse on  
Garage.

Mary St. – Motor vehicle violation.

Tuttle St. – Motor vehicle violation.

3542 W 12<sup>th</sup> St. – No C.O. for the transfer of title.

3508 W 3<sup>rd</sup> St. – Storm water runoff to neighbor's property.

3500 W 3<sup>rd</sup> St. – Unsafe structure notification-Roof collapse on  
Garage.

3408 W 3<sup>rd</sup> St. – Garage being use to Auto repair business.

3300 W Post Rd. – Sign attached to fence.

3300 W Post Rd. – Storage containers on property without permit.

1302 Anderson St. – Excessive trash on the property.

3506 W 4<sup>th</sup> St. – Animal defecation notice.

**Citation Warnings**

3511 W 13<sup>th</sup> St. – Overgrown vegetation & trash on the property.

Collapsed retaining wall.

3308 W 3<sup>rd</sup> St. – Accumulation of trash in rear alley.

**Citation**

3308 W 3<sup>rd</sup> St. – Failure to comply with violation notice for trash in  
Alley.

**Snow Removal Notices**

Anderson St. – 1212

Chestnut St. – 1224

Langley St. – 1019, 1303

Main St. – 634, 630, 626

Post Rd. – 4218, 4322

Price St. – 1032

Sunset St. - 1015, 1000, 1360, 1312

3<sup>rd</sup> St. – 3326, 3401, 3321

7<sup>th</sup> St. – 4048, 4036

13<sup>th</sup> St. - 3614

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

January 2024

INCIDENT TYPE	# INCIDENTS
Building fire	7
Medical assist, assist EMS crew	6
Motor vehicle accident with injuries	6
Gas leak (natural gas or LPG)	4
Oil or other combustible liquid spill	2
Carbon monoxide incident	2
Power line down	6
Building or structure weakened or collapsed	1
Explosive, bomb removal (for bomb scare, use 721)	1
Public service	2
Cover assignment, standby, <del>moveup</del>	7
Dispatched & cancelled <del>en route</del>	12
Municipal alarm system, malicious false alarm	1
Local alarm system, malicious false alarm	1
Smoke detector activation due to malfunction	1
Alarm system sounded due to malfunction	3
CO detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	2
Alarm system activation, no fire - unintentional	1
Carbon monoxide detector activation, no CO	1
<b>TOTAL INCIDENTS:</b>	<b>67</b>

Marucs Hook/Trainer: 34 CALLS

OUT OF TOWN CALLS: 33 CALLS

CALLS FROM 6AM – 6PM: 29 CALLS

CALLS FROM 6PM – 6AM: 38 CALLS

TOP RUNNER FOR THE MONTH: Slayde Turner with 30 calls

REPORTING OFFICER: Chief Dan Smith