

March 13, 2025

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 4300 Township Line Rd., Trainer, PA with President John Gaspero calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**ROLLCALL**

**PRESENT**

Mayor Marilyn Maher, President John Gaspero, VP John Mathews, Councilpersons Jim McKay, Robin Rokicka, Tracy Tucker, Vickie Padgett, Michael Carter, Manager Mark Possenti, Engineer Eileen Mulvena, Solicitor Chris Boggs

**ABSENT**

**MINUTES**

The minutes of the February Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Rokicka. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Carter that the correspondence for February be accepted and any necessary action taken. No opposition. Motion carried.  
Questions and comments from audience on correspondence: None  
Any matters that need Councilmanic action: None

**PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:**

Agenda states a two-minute time limit for residents/taxpayers to speak.  
None

**ENGINEER**

Eileen Mulvena:

See report attached

- Read the bids for the Ordinary Street and Sewer Maintenance Contract with an additional \$25,000 .and asked for a motion to award to Ernel, who is the lowest responsible bidder. Two bids were received from A to U Services and Ernel.
- Called for a motion to adopt a Resolution for the 2025 County Aid Application for \$2,025. Allocation request.
- Called for a motion to authorize to prepare and advertise bids for the 2023 CDBG storm sewer upgrades on Main, 13<sup>th</sup> and 2<sup>nd</sup> streets.
- Called for a motion to authorize A to U to clean the clogged storm sewers on 13<sup>th</sup> St. for up to 2 days. Bill may be paid from the Liquid Fuels acct.

**MANAGER/FINANCE – Mark Possenti**

- Called for a motion to adopt Ordinance 25-791 Minor Public Health Violations (Marijuana)
- Called for a motion to accept offer for the sale of 224 Wilcox and Tuttle St.
- Called for a motion to accept offer for the sale of 4212 7<sup>th</sup> St.
- Called for a motion to agree to pay for Aflac of the Non-Uniform disability portion. The cost to the Borough for 3 employees will total \$240.24 per month.
- Called for a motion to accept an Emergency Declaration for Public Health Emergency, effective immediately. The Declaration is attached to these minutes.
- Called for a motion to approve the paid February expenses for General, Recreation and Liquid Fuels Funds in the amount of \$339,528.66 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of February in the amount of \$116,347.25 which was provided for inspection.

**COMMITTEE REPORTS**

Marilyn Maher – Mayor

Read the monthly police dept. report for February statistics.

John Gaspero – President, Fire

The monthly fire report was not received.

- Called for a motion to approve the 3<sup>rd</sup> St. playground project sponsored by Clean Air Council through Echo Alford.
- Stated all are authorized to attend the 2025 Hershey Conference
- Spoke in regards to the Boothwyn ambulance service and talks between municipalities in regards to ambulance service due to the Crozer situation.
- Announce that Lower Chichester Fire Dept. will be our main service as of April 1, 2025 and are looking at possibility of change to the Emergency Management Coordinator and Fire Marshal
- Presented the new Memorial design to be installed at the new complex.

John Mathews – Municipal Services/ Public Safety

-Stated all is good with public works.

Jim McKay – Property Maintenance/Code Enforcement

-Read the monthly code report (attached)

Robin Rokicka – Buildings

No report

Tracy Tucker – Public Outreach/Newsletters

- Read the minutes notes for the EAC meeting.
- Asked if Drug Free Zone signs can be placed at our playgrounds and parks.

Vickie Padgett – Recreation/Parks

Announced the upcoming rec events

Michael Carter – Street Lights and Street Signs

-Reported a street light out in the area of Irving and Mary St.

## **MONROE ENERGY**

Adam Gattuso reported on ongoing projects in the refinery. Just finished a small turnaround and boiler inspections are upcoming. The admin bldg. Renovations are still ongoing.

## **TAX COLLECTOR**

Mark Possenti read the tax collector report for February.

Total tax and trash fees collected for the Month of February - \$124,151.44

- Called for a motion to approve a real estate tax deposit of \$40,598.76 for February into the General Fund.
- Called for a motion to approve a trash fee deposit of \$15,435.00 for February into the General Fund.
- Called for a motion to approve a real estate tax deposit of \$59,474.08 for early March payment into the General Fund.
- Called for a motion to approve a trash fee deposit of \$8,643.60 for early March payment into the General Fund.

## **SOLICITOR**

Chris Boggs

Nothing to report

## **ORDINANCES**

- Motion made by Councilperson Carter to adopt Ordinance 25-791 Minor Public Health Violations and seconded by Councilperson Mathews. No opposition. Motion carried.

## **RESOLUTIONS**

- Motion made by Councilperson Carter to adopt Resolution 25-1117 2025 County Aid Application and seconded by Councilperson Mathews. No opposition. Motion carried.

## **OTHER ACTION ITEMS**

- Motion made by Councilperson Rokicka to accept offer for the sale of 224 Wilcox and Tuttle St. and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to accept offer for the sale of 4212 7<sup>th</sup> St. and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion made by Councilperson Mathews agreeing to pay for Aflac of the Non-Uniform disability portion. and seconded by Councilperson McKay. No opposition. Motion carried.
- Motion made by Councilperson Carter approving the Emergency Declaration for Public Health Emergency and seconded by Councilperson McKay. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid February expenses for General, Recreation and Liquid Fuels Funds in the amount of \$339,528.66 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid Payroll for the month of February in the amount of \$116,347.25 and seconded by Councilperson McKay. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve a real estate tax deposit of \$40,598.76 for February into the General Fund and seconded by Councilperson Carter. No opposition. Motion carried.

- Motion was made by Councilperson Carter to approve a trash fee deposit of \$15,435.00 for February into the General Fund and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approve a real estate tax deposit of \$59,474.08 for early March payment into the General Fund and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approve a trash fee deposit of \$8,643.60 for early March payment into the General Fund and seconded by Councilperson Mathews. No opposition. Motion carried.

**AMENDED**

- **A MOTION WAS MADE BY COUNCILPERSON MATHEWS TO ADOPT RESOLUTION 25-1117 2025 COUNTY AID APPLICATION AND SECONDED BY COUNCILPERSON CARTER. NO OPPOSITION. MOTION CARRIED.**
- **A MOTION WAS MADE BY COUNCILPERSON MCKAY TO AUTHORIZE THE ENGINEER TO PREPARE AND ADVERTISE BIDS FOR THE 2023 CDBG STORM SEWER UPGRADES ON MAIN, 13<sup>TH</sup> AND 2<sup>ND</sup> STREETS AND SECONDED BY COUNCILPERSON MATHEWS. NO OPPOSITION. MOTION CARRIED.**
- **A MOTION WAS MADE BY COUNCILPERSON MCKAY TO AUTHORIZE A TO U SERVICES TO CLEAN THE STORM SEWERS ON 13<sup>TH</sup> ST. AND SECONDED BY COUNCILPERSON MATHEWS, NO OPPOSITION. MOTION CARRIED.**

**NEW COUNCILMANIC BUSINESS**

None

**COMMENTS FROM THE AUDIENCE**

Pam Hill, Chestnut St. – Acknowledged and the thanked the police department, stating how respectful they are. Spoke about issues in regards to A&R Ironworks stating it is an eyesore. Asked Council to meet with her and mediate between herself and the business.

**ADJOURNMENT**

President Gaspero called for a motion to adjourn at 7:46 pm; Councilperson Carter made the motion to adjourn. Councilperson Tucker seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## **ENGINEER REPORT**

**FROM:** Eileen W. Mulvena, P.E.

**RE:** Engineer's Report Thru March 10, 2025

### **Current Month Activity:**

#### **Ordinary Street and Sewer Maintenance**

**Bids will be opened on March 13, 2025 with an award to be made at the March 2025 Council meeting.**

**Motion: To award an indefinite quantity contract to ABC Company, for Borough-wide Storm Sewer Maintenance with an initial amount of \$25,000.**

### **Grants:**

#### **2023CDBG:**

**Motion: To authorize the Engineer to prepare and advertise bids for the Storm Sewer System upgrades to various inlets on Main St., 13<sup>th</sup> St., and 2<sup>nd</sup> St.**

Delco Greenways Grant - Henry Johnson Phase 1 Park Improvements:

Council has authorized the rebid of this project. Once we receive the CAD file from Stantec, we will be able to begin the design phase for the bid.

### **Sale of 0 Price St.**

The legal descriptions have been provided to the Solicitor and the easement is in process.

Subdivision of 1022 Chestnut St.

Once Council determines the path forward, we will begin the subdivision process.

### **Liquid Fuels:**

**Motion: Pass a Resolution XX-XX requesting County Aid monies from Delaware County Council.**

### **Stormwater Tip:**

As we approach spring, the following six tips are provided:

1. Only rain belongs in the storm sewers
2. Use lawn chemicals sparingly
3. Avoid overwatering your lawn
4. Wash your car over grass or gravel or at a car wash facility
5. Pick up pet waste
6. Plant low-maintenance grasses and plants

**Monthly Report – February 2025**  
**Charles Remaley – Code Enforcement**

**Building Permits Issued - 11**

**Commercial – 0**  
**Residential - 11**  
**Street Opening – 0**

**Certificates of Occupancy Permits Issued – 27**

**Sales - 3**  
**Conditional Sales -0**  
**Rentals – 23**  
**Re inspection -1**

**Contractor License Issued – 3**

**Total for 2025 - 38**

**Zoning Permits - 1**

**Residential – 1**  
**Commercial –0**

**Portable Structures - 26**

**Property Maintenance Violation – 11**

940 Sunset St. – Accumulation of Dog Feces in yard.

940 Sunset St. – Firewood stacked on porch.

711 Main St. – Commercial trash placed out for residential pic-up at  
4028 W 7<sup>th</sup> Street.

4214 W 7<sup>th</sup> St. – Vehicle parked on Street missing front end.

4110 Post Rd. – No Certificate of Occupancy for Rental Unit.

3402 4<sup>th</sup> St. – No Certificate of Occupancy for Rental Unit.

4106 Post Rd. – No Certificate of Occupancy for Rental Unit.

1012 Anderson St. – No Certificate of Occupancy for Sale of property

3517 W 3<sup>rd</sup> St. – Roof damage from wind storm.

3513 W 3<sup>rd</sup> St. – Open 5 gal. Bucket of oil on property.

203 Irving St. – Excessive trash in rear yard.

**Citations Warnings- 5**

4224 W 7<sup>th</sup> St. – Accumulation of trash on Street and Yard.

926 Sunset St. – No Certificate of Occupancy for Rental Unit.

4220 Post Rd. – No Certificate of Occupancy for Rental Unit.

3428 W 4<sup>th</sup> St. – No Certificate of Occupancy for Rental Unit.

3430 W 4<sup>th</sup> St. – Sewage Leak in rear yard.

**DECLARATION OF A PUBLIC HEALTH EMERGENCY**

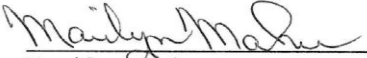
TRAINER BOROUGH  
DELAWARE COUNTY, PENNSYLVANIA

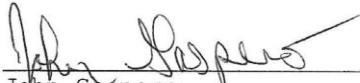
March 13, 2025

It is the desire and duty of the Trainer Borough Mayor & Council to protect the health, safety and welfare of the citizens of Trainer Borough.

Due to the possible expected closure of Crozer Health Systems in Delaware County and the ripple effect to the emergency services to the area including Trainer Borough. Trainer Borough Mayor & Council has declared a Public Health Emergency effective immediately and to remain until revoked by a majority vote of the Borough Council of Trainer Borough.

Hereby declared at 7:19 P.M. on March 13, 2025.

  
Marilyn Maher  
Mayor  
Trainer Borough

  
John Gaspero  
President  
Trainer Borough